

TIME LIMIT TO COMPLETE A DEGREE

All requirements for a master's degree must be completed within the twelve semesters immediately preceding graduation. All requirements for a doctoral degree must be completed within twelve regular semesters after the mandatory doctoral advising session. If the twelve-semester deadline is not met, then a Form G701 Graduate Student Petition for extension must be filed by the student and the outdated completed courses in Graduate Degree Works must be revalidated. The petition must include a detailed plan for the completion of the degree and be endorsed by the academic adviser and the academic unit head. The student's petition for extension must be presented before the time limit is reached. The Office of Academic Affairs will notify the student of the decision and any additional requirements that must be met. In no case will an approved extension of time eliminate the need for revalidation of outdated courses for a graduate degree at the university. A statement from the academic unit head indicating the list of courses to be revalidated should be attached to Form G504 and submitted with the petition for extension.